



**NORTH CAROLINA  
INSURANCE UNDERWRITING ASSOCIATION**  
\_\_\_\_\_  
**NORTH CAROLINA  
JOINT UNDERWRITING ASSOCIATION**  
\_\_\_\_\_  
**BEACH PLAN**  
**FAIR PLAN**

**June 22, 2006**

**IMPORTANT NOTICE  
FAIR PLAN CLARIFICATION ON SIGNATURE REQUIREMENTS**

The North Carolina Joint Underwriting Association will immediately implement the following signature requirements that are more suited for the current business environment.

**New Business Dwelling Applications and Continuation of Coverage Applications, page 10 of the Manual of Rules and Procedures:**

The first named insured is required to sign and authorize the application for coverage.

**Endorsement Policy Change Request, page 21 of the Manual of Rules and Procedures:**

The Association will accept policy changes that follow the below criteria:

- Electronic, facsimile, or original signatures are acceptable.
- Dynamic Web transmission, ACORD, or the Association's Application for Change (AP23) are acceptable.
- Changes not affecting policy coverage or limits or changes to correct errors would not require a signature.
- Increases in coverage would require only producer signature.
- Requests to decrease coverage would require the first named insured's signature as outlined in new business procedure.

**Cancellation Requests, page 24 of the Manual of Rules and Procedures:**

The first named insured is required to sign and authorize the request for cancellation.

We thank you for your continued support of the North Carolina Joint Underwriting Association.

Sincerely,  
Bruce D. Lee  
Underwriting Manager