



North Carolina Insurance Underwriting Association

Beach Plan

North Carolina Joint Underwriting Association

FAIR Plan

September 10, 2004

PRODUCER MAILING

(Please route this information notice to all personnel in your office that handles Beach and/or FAIR Plan business.)

Covered in this mailing:

**Contacting the Associations
Incorrect Policy Numbers
Submitting Photographs**

**Beach Plan Binder Provisions
Mortgage Calls
Dynamic Web – Sign up Now!**

Contacting the Associations

Many of the questions being received by the Associations can be answered by reviewing our website. Also, please do not send policyholders directly to the Associations. The Producer's office should contact the Association if there are issues that cannot be resolved. Association staff will normally return telephone calls and e-mails within 24 hours. Our website www.ncjua-nciua.org can be accessed even if you have not yet signed up for the Dynamic Web (see later article).

Incorrect Policy Numbers

The Associations are receiving endorsements, miscellaneous items, checks and premium remittance forms with incorrect policy numbers. Transposed numbers may cause misapplication of premium to the correct policy and processing delays. Please take extra care when placing policy numbers on items being sent to the Associations.

Submitting Photographs

Help our staff! Please send photographs with Beach Plan new applications. We have been very liberal in accepting applications with photos to follow. We are being burdened with the time and expense of continuous follow-ups for Beach Plan pictures. We cannot continue to be as liberal on this matter. Our approved procedures require photos to accept coverage. The Associations require clear, color photographs that include two roof angles of the structure. The pictures of the building(s) should not be older than one month.

How to submit

- By mail: Put the policy number (if known), name of insured, location address, and date picture was taken on the front of the photo. Do not write over any of the building detail.
- By e-mail: Indicate the policy number, the name of insured, location of property and date picture was taken.

Beach Plan Binder Provisions

The Beach Plan Binder Provisions were implemented by the North Carolina Insurance Underwriting Association effective January 1, 2003, to coincide with NCGS 58-45-35 (d) and NCGS 58-45-36. The provision is available to assist producers with the hectic beach and coastal area issues that may arise. To initiate binding authority, an application must be accepted and qualified by the Producer as meeting the Association's requirements plus the Producer must collect the estimated annual premium. Next, the producer will issue a temporary ACORD binder of insurance, fax a copy to the Association within 24 hours of the executed binder date and attach a copy of the binder to the application for mailing to the Association. Expectations are that the application and binder will be received by the Association within five (5) business days of the effective date of binder. Full details on the Beach Plan Binder Provisions can be located on the Association's website - Underwriting tab, located under 2003 Producer Mailings.

Mortgage Calls

Due to Federal Privacy Act requirements the Associations are limited to only confirming billing information to mortgage companies. For all other information the Association must refer mortgages to either the producer or policyholder.

Dynamic Web – Sign up Now!

The Associations have received approval from the NC Commissioner of Insurance to require mandatory use of the Dynamic Web by Producers beginning January 1, 2005. The sign up process is easy. Just refer to our website for instructions. The Dynamic Web was designed to greatly reduce time and expense when doing business with the Associations. Please sign up today!

Features of the Dynamic Web include the following:

- Producers will have access to the Associations rating system.
- New Business Applications are keyed in from a producer's office and electronically transmitted to the Association for approval review and issuance if acceptable. An easy to use electronic web application has been developed for this process.
- Changes and Cancellations can be requested through the Dynamic Web.
- Inquires on policy transactions and payments are a provided feature.
- Submitting Claim Notices and reviewing policy claims activity are also available.

There are underwriting and accounting requirements that must be completed before a producer receives Dynamic Web authorization. The requirements include:

- Producers must be NCJUA/NCIUA Certified.
- Producers must authorize for premiums on accepted new business to be processed by Automated Clearing House (ACH) drafting of funds from their checking account.
- Producers must receive Dynamic Web Training.