

UNOCCUPANCY/VACANCY QUESTIONNAIRE

To be completed for application on vacant, unoccupied property or, occupied property being renovated

Date: ____/____/____

TO: [] North Carolina Joint Underwriting Association
[] North Carolina Insurance Underwriting Association
Post Office Box 8009 Cary, NC 27512

NCJUA/NCIUA No.: _____

Name of Applicant: _____

Location of Property: _____

(Use back for space if additional information is needed)

- 1. Is property awaiting demolition: ____ Yes ____ No
- 2. When did the property become vacant or unoccupied? (Please provide date) ____/____/____
 - a. Area vacant or unoccupied portions secured from unauthorized entry? ____ Yes ____ No
 - b. What type supervision (who checks property and how often)?

- 3. What is the property's value in its present state?
- 4. What is the reason for vacancy or unoccupancy?
 - a. Rehabilitation or renovation of risk: ____ Yes ____ No (If yes, answer 5 below)
 - b. Estate closing: ____ Yes ____ No Date of anticipated occupancy: ____/____/____
 - c. Seeking new tenant(s): ____ Yes ____ No (If yes, answer 6 below)
 - d. Other (explain):

- 5. If risk is being rehabilitated or renovated:
 - a. Has contract been signed for work: ____ Yes ____ No
 - b. When will work begin: ____/____/____ d. When will work be completed: ____/____/____
 - c. Name and address of contractor:

- d. For what type of occupancy is working being done: _____
- e. If this is a conversion, what type of occupancy was building originally intended: _____

- f. By whom is financing being done: _____
- g. What is estimate of building value upon completion of work: _____
If vacancy or unoccupancy is temporary (new tenants being sought)

- 6. a. Has prospective tenant been found: ____ Yes ____ No
- b. If not, when do you contemplate that the property will be occupied: ____/____/____
- c. Is property subject to contract or option to buy or lease: ____ Yes ____ No

Note: Attach copies of all pertinent documents to substantiate:
Sales Lease Agreement Valuation Appraisals
Renovation or Rehabilitation Contract An Estate Problem

____/____/____
Date

Signature of Applicant (Authorized Representative accepted for Beach Plan)

NOTE: Must be signed for both Plans