

# CATASTROPHE CLAIMS PROCEDURES FOR PRODUCERS WINDSTORM & HAIL POLICIES

## IMPORTANT NOTICE

Catastrophe claims reported on Windstorm & Hail policies will be reported to and handled by the Member Company that issued the Essential Property Insurance. Producers should follow these guidelines:

- Producer refers claim directly to Member Company with a copy of the NCIUA Windstorm & Hail policy Declarations page if the Member Company requires that information.
- Producer mails a copy of the Loss Notice to NCIUA with **clear notification** that it has been referred to the Member Company. Mark this across the bottom of the Loss Notice in the Remarks /Other Insurance section.
- Member Company will be responsible for contact, inspection and adjustment of the claim. Payments may be made either by the Member Company or by the NCIUA.
- Inquiries regarding the claims should be directed to the Member Company.
- Producers do not have assignment authority from the NCIUA on claims reported on Windstorm & Hail policies.

***THESE PROCEDURES ARE APPLICABLE FOR CATASTROPHE CLAIMS ONLY.***

***ALL OTHER CLAIMS SHOULD BE REPORTED DIRECTLY TO NCIUA.***